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JOHNSON COUNTY
Cellular Equipment Allowance
Request Form

Approved

Select the option that applies: Add Remove Change
 Suspend From _____ To _____

Employee's Full Name: William C. Bosworth Jr.

Department: 413th Court Job Title: District Judge

Allowance Justification (Explain)

Would like to increase cell phone allowance to \$80 due to working as Local Administrative Judge on call 24/7 and the primary contact with elected officials and law enforcement officers.

I certify that I have read and understand the County Cellular Equipment Policy. I also certify that the amount of allowance being requested is appropriate for the level of usage for County business.

WCBosworth Jr
Signature of Employee

7-07-15
Date

I certify that I have read and understand the County Cellular Equipment Policy. I further certify that use of an employee's personal cellular equipment is a requirement to fulfill this employee's job duties. I affirm that the allowance requested is appropriate for the level of usage for County business.

WCBosworth Jr
Signature of Department Head/Elected Official

7-07-15
Date

Commissioners Court

Reviewed by Commissioner's Court on: JUL 13 2015

Approved Declined

Effective Date: _____

Amount of Allowance: \$80.00

Note: On request to add allowance, please attach documentation validating cellular service prior to submitting to Personnel Department (payroll)